

What's Changing?

Automated Enlisted Advancement Worksheet

The Navy is transitioning from a manual paper Advancement Worksheet (NETPDC 1430/3) process to an automated process within the Navy Standard Integrated Personnel System (NSIPS). The system will leverage authoritative data and display a dashboard of advancement eligibility factors. On-line workflow will link all Navy Enlisted Advancement System (NEAS) stakeholders who support individual Sailor advancements to establish a more streamlined and accurate eligibility verification process. The basic process for creating, managing, and finalizing an Enlisted Service Member's Advancement Worksheet in NSIPS prior to an exam is shown below.



Further information regarding each of the EAW roles and workflow process is detailed in the EAW Roles in NSIPS info sheet located in the EAW folder on the NPC PERS 8 Enlisted Advancement Page, <u>https://www.public.navy.mil/bupers-npc/career/enlistedcareeradmin/Advancement/Pages/EAW.aspx</u>.

NOTE: The above automated EAW process requires online access to the NSIPS website. For disconnected operations see Frequently Asked Questions (FAQs) on page 15.

New NSIPS EAW Educational Service Officer (ESO) Capability

NSIPS is being expanded to provide the capability for ESOs (Regional/PSD/NOSC) to manage and certify Sailors' online Enlisted Advancement Worksheets (EAW). Prior to an exam cycle, the ESO will have the capability in NSIPS to retrieve, review and print the Exam Cycle Guidance Sheet. NSIPS will automatically generate an EAW for all Time-In-Rate (TIR) eligible Sailors. ESOs will subsequently have access to Advancement Worksheets for all TIR eligible Sailors in their Commands. In addition, they can create worksheets, edit data, route to Command ESOs for action, finalize and certify complete. The following pages highlight new NSIPS EAW capability.

NSIPS EAW Pilot

Automated EAW functionality deployed in NSIPS release 1.14.15.0 on 18 November 2018. Individual worksheets are currently available for pilot use by both Navy Active Component (AC) and Reserve Component (RC) TIR eligible Sailors, Command ESOs, Command Reviewers, and Regional/PSD/NOSC ESOs for the Spring 2019 advancement cycles (AC E4-E6 - Cycle 243 and RC SELRES E4-E7 - Cycle 104).

NOTE: For the Spring 2019 advancement cycles TIR eligible Sailors will continue to use the current manual paper EAW as the official document for advancement eligibility. The pilot will allow EAW users (Sailors, ESOs, and Command ESOs & Reviewers) access to the automated EAW capability in NSIPS in order to become familiar with the new automated process, ensure data integrity is present, and provide feedback on the system.

- The automated EAW in NSIPS will not be the official Worksheet for the Spring 2019 advancement cycle. The current manual paper worksheet will still be the source of information used in determining exam eligibility and documenting a candidate's Performance Mark Average (PMA) and award points for calculating Final Multiple Score (FMS).
- During the pilot, the electronic form in NSIPS can be printed and used for the manual worksheet validation process. No data will be transferred from EAW to NEAS and no discrepancies will be adjudicated in EAW during the pilot phase.
- The automated EAW in NSIPS will become the official worksheet beginning with the Fall 2019 advancement cycles.

Pilot Process—For the Spring 2019 advancement exams, ESOs (Regional/PSD/NOSC) will be able to pilot the following actions in NSIPS:

- 1. Retrieve, review, and print the Exam Cycle Guidance Sheet
- 2. Access/create EAWs for TIR eligible Sailors in their Commands
- 3. View and correct data if required
- 4. Route EAW to the Command ESO for additional review, edits, and Sailor certification
- 5. Receive Sailor certified EAW from Command ESO
- 6. Conduct final review and certification
- 7. Create Enlisted Advancement Cycle Reports







NSIPS EAW ESO Capability

Access and Review Exam Cycle Guidance Sheet

To access NSIPS EAW Command ESO capabilities:

Select EAW under the NSIPS Main Menu

Select EAW Home Page



Login to NSIPS https://nsipsprod-sdni.nmci.navy.mil/nsipsclo/jsp/index.jsp





NOTE: ESOs must establish a NSIPS EAW ESO account through the submission of a System Access Authorization Request (SAAR). Additional instructions are listed on page 16.



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Review Exam Cycle Guidance Sheet for current cycle information.

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Produced by the Sea Warrior Program (PMW 240) Enterprise Change Management (ECM) Team





Print Guidance Sheet pdf (option)

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Produced by the Sea Warrior Program (PMW 240) Enterprise Change Management (ECM) Team

Access draft Sailors' Advancement Worksheets

- Select Pending My Review on EAW Home Dashboard
- Enter Search Criteria
- 3 Select desired Enlisted Service Member to review their Advancement Worksheet

EAW Home Dashboard	
Enlisted Advancement Worksheets Pending My Review: 1383	Create Single Advancement Worksheet
Post Exam Administrative Comments	
You have no Post Exam Administrative Comments per	nding your review.
You have no Post Exam Administrative Comments rec	juiring your follow up.
Create/View Post Exam Admin Comments	Print Blank NETPDC 1430/3 Advancement Worksheet
Advancement Worksheet Search	View Guidance Sheets
Advancement in Rate Report	

Use Saved Filter(s)	٣																
Exam Cycle	۹	Exam Date		Ħ	Comme	ents Exist											
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Review Sailors' Advancement Worksheets

After selecting a Sailor's EAW from Pending Review list or creating an EAW for a Sailor:



Review EAW data elements

	D	OD ID Num		Exam Cycle 243	Exam Serial No.	Workshee Member's E	t Status: Draft Eligibility Status: Potentially Eli
Present Rate CTT2 Exam Rate	CTT1 Q Present Pa	aygrade E05 E	kam Paygrade	E06 Duty Sta	USN V Branch/Class	Group 11 Exa	m Date 03/07/2019
lighest Degree Level No Degree		Served CDCZ//	ACOA > 90 Day	s N/A 🔻	Special Circumstance		Ŧ
Awards 4 Award Summa	Exan	n Results UIC 49	763 Q	NIOC COLORADO	Exam UIC 49763		LORADO
PMA 3.73 Eval Summa	Permanent De	uty Station UIC	49763 N	IOC COLORADO	Personnel UIC 4332	2 PSD MEMP	HIS
lefer to the Cycle NAVADMIN for	r date ranges						
Time-in-Rate Check:	Ac Tii	ctive Duty w/Reseme-in-Rate Chec	erve k:		High Year Tenure Check:		
TED: 07/01/2019		SIPG: 030	6 YYMM		TED: 07/01/2019		
(-) TIR: 01/01/2016		(+) D\$PG:	YYMM		(-) AD\$D: 12/03/2013		
(-) SIPG: 0306 YYMM		(=) TIR:	YYMM		(-) LOS: 0507 YYMM		
Eligibility Check:	CO/OIC Recommended	🖲 Yes 🛛	No				
	Current Eval Problem	Ves (No				
	TIP Met	Yes	No				
	HYT Evreeded	⊖ Yes ●	No				
	HYT Waiver	Ves O					
	ER TIR Waiver (E68 E7	Yes ®	No				
	Warfare Qualifications Met	Yes O	No No				
Sec	cret Security Clearance Met	⊛ Yes ○	No N/A	Current Clearance	Top Secret - SCI Clearance Auth I Eligible	Dt 07/23/2014	
	Interim Clearance Met	• Yes •	No ® N/A				
	Citizenship Me	t 🖲 Yes 🔘	No N/A				
	Citizenship Waived	j ⊖ Yes ⊖	No ® N/A				
	Lateral Conversion	O Yes	N/A	for Exam Rate	٩		
	PRISE-R	○ Yes	N/A	for Exam Rate	٩		
	CWAY-PACT Designation	n 🔍 Yes 🔍	No ® N/A	Approved Rating	Approved Path		
	CWAY-Reenlistment	⊖ Yes 0	No ® N/A	Status		Q	

Create Sailors' Advancement Worksheets (Option)

If a Sailor does not have an EAW in the ESO's Pending Review list, the ESO may create an EAW for the Sailor by performing the following:

Select Create Single Advancement Worksheet on EAW Home Dashboard

EAW Home Dashboard	
Enlisted Advancement Worksheets Pending My Review: 1383 There are no Worksheets pending Command review.	Create Single Advancement Worksheet
Post Exam Administrative Comments You have no Post Exam Administrative Comments pending y You have no Post Exam Administrative Comments requiring	our review. your follow up.
Create/View Post Exam Admin Comments Advancement Worksheet Search Rectangular Serie Advancement in Rate Report	Print Blank NETPDC 1430/3 Advancement Worksheet View Guidance Sheets

Enter Exam Cycle Search Criteria

Select desired Exam Cycle to retrieve Guidance Sheet

Create	New Worksheet			
Enter any	information you have	and click Search.	Leave fields blank for a	list of all values.
Find a	n Existing Value			
▼ Sear	rch Criteria			
EX	AM CYCLE begins wi	th v	٩	
Exam	Month Year begins wi	th V	<u> </u>	
Limit the	number of results to (u	p to 300): 300	~	
Searc Search	h Clear Basi Results	ic Search 🖉 Sa	ve Search Criteria	
View All		First	🕚 1-2 of 2 🕑 Last	3
EXAM CY	CLE NAVADMIN Numbe	r Exam Month Year	Guidance Sheet Status	
105	214/18	AUG 2019	Complete	
				-



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Create Sailors' Advancement Worksheets— continued

Select Create Single Advancement Worksheet Tab on Guidance Sheet

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EXAM CYCI	LE 105	NAVADMIN Number 21	4/18 Exam Mont	/Year AUG 2019	Exam Typ	be SELF	RES	Title 1052019			
Eligible Pay	grades									Find	기 1-3 of
Paygrade	Duty Status	Exam Schedule Date	Terminal Eligibility Date	Minimum TIR Date	Time in Pay	/grade	HYT Yrs	HYT Date	Eval Begin Dt	Eval End Dt	Max Awd Pt
1 E04	SELRES	08/01/2019	01/01/2020	07/01/2019	0006		10	01/01/2020	01/01/2019	07/31/2019	10.
2 E05	SELRES	08/01/2019	01/01/2020	01/01/2019	0100		12	01/01/2020	06/01/2018	07/31/2019	10
3 E06	SELRES	08/01/2019	01/01/2020	01/01/2017	0300		20	01/01/2020	08/01/2016	07/31/2019	12
Evaluation		Find	View All	17		Evalua	ation Valu	les			
Evaluatio	on Type	P	MA Evaluation Indicator			Descript	tion		Value		
1 Regular			Yes			Early Pr	romote		4.00		
2 Concurre	ent		No			Must Pr	omote		3.80		
3 OPS CD	R		No			Promote	able		3.60		
4 Regular/	Concurrent		Yes			Significa	ant Probler	ns	2.00		
5 Regular/	OPS CDR		No			Not Obs	served	113	2.00		
6 Concurre	ent/OPS CDR		No								
7 Reg/Con	curr/OPS CDF	1	No								
Allowable A	wards					Find \	/iew All É	2 1-8 of	19 🕑		
*Award	Description	on			Point Value	Max N	o. of Award	s Group C	ategory		
1 ACM	Army Co	mmendation Medal			:	3					
2 ACM/CV	Army Co	mm Medal w/Combat V			:	3					
3 AFAM	Air Force	Achievement Medal			1	2					
4 AFCM	Air Force	Commendation Medal			:	3					
5 AIRMED	Air Meda	L			:	3		1 AIRMED			
6 AIRMEDC	V Air Meda	I-Ind Act W/Combat V			1	3		1 AIRMED			
7 AIRMEDS	F Air Meda	I-Strike/Flight			3	3		1 AIRMED			
0 0.04	ê lemene e	Madal				2					

Enter identifying criteria and select Search

Exam Cycle 105 Permanent Duty UIC Q Search	
Exam Cycle 105 Permanent Duty UIC Q Search	
	J
DOD ID Last Name Search Return to Hom	e Page

6 Select any Service Member then click the Create Advancement Worksheet button

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Exa	am Cycle	105 Permanent Duty	UIC	Q		Search	
	DOD ID	Last Name Searc	:h		F	Return to Home Pa	ge
						Find View All	First 🕙 1-9 of 9 🕑 La
	Permanent Duty UIC	Name	Present Grade	Duty Status	Present Rate	TIR Met	Create Advancement Worksheet
1	39329	Enlisted Service Member	E04	SELRES	BU3	Yes 6	Create Advancement Worksheet
2	39329		E05	SELRES	HM2	No	Create Advancement Worksheet
3	53921		E05	SELRES	YN2	No	Create Advancement Worksheet
4	53921		E05	SELRES	EN2	No	Create Advancement Worksheet
5	68895		E05	SELRES	HM2	Yes	Create Advancement Worksheet
6	62130		E05	SELRES	AME2	No	Create Advancement Worksheet
7	62980 Re		E05	SELRES	PS2	Yes	Create Advancement Worksheet
8	53921		E05	SELRES	AME2	No	Create Advancement Worksheet
9	53921		E05	SELRES	AM2	No	Create Advancement Worksheet



Jan 2019

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Create Sailors' Advancement Worksheets— continued



Select View Worksheet

Exam Cycle Guidance Sheet Create Advancement Worksheet

Exa	ım Cycle	105 Permanent Duty U	с	Q		Search		
	DOD ID	Last Name Search				Return to Home	Page	
							Find View All 🗐 First 🕚	1-76 of 76 🕑 Last
	Permanent Duty UIC	Name	Present Grade	Duty Status	Present Rate	TIR Met	Create Advancement Worksheet	View Worksheet
1	53921		E04	SELRES	AM3	Yes		View Worksheet
2	53921		E04	SELRES	AT3	Yes	Create Advancement Worksheet	
3	53831		E03	SELRES	AWFAN	Yes	Create Advancement Worksheet	(7)
4	53921		E05	SELRES	AD2	Yes	Create Advancement Worksheet	
5	34101		E03	SELRES	GMSN	Yes	Create Advancement Worksheet	
6	53921		E05	SELRES	PR2	Yes	Create Advancement Worksheet	
7	61903		E05	SELRES	HM2	Yes	Create Advancement Worksheet	
8	53921		E03	SELRES	ATAN	Yes	Create Advancement Worksheet	
9	39329		E04	SELRES	BU3	Yes	Create Advancement Worksheet	

Review data elements on created EAW





Edit Sailors' Advancement Worksheets

Edit desired fields as required

NOTE: Only the Command ESO or Regional ESO can edit data elements. However, some displayed data is from authoritative Navy personnel systems and therefore has to be corrected in those systems via the Sailor's Command Pay and Personnel Administrators and/or submitted by the Sailor as an electronic Personnel Action Request (PAR)/1306 via My Record Web 1.0 on MyNavy Portal.

Add ESO Comments (if desired) Upload attachments (if required) Save EAW Advancement Worksheet Worksheet Status: Draft DOD ID Num Name Exam Cycle 243 Exam Serial No. -Member's Eligibility Status: Potentially Eligible Present Rate CTT2 Exam Rate CTT1 Q Present Paygrade E05 Exam Paygrade E06 Duty Status USN Branch/Class Group 11 Exam Date 03/07/2019 Special Circumstance Highest Degree Level No Degree Served CDCZ/ACOA > 90 Days N/A ۳ Award Summary Awards 4 Exam Results UIC 49763 Q NIOC COLORADO Exam UIC 49763 Q NIOC COLORADO PMA 3.73 Eval Summary Permanent Duty Station UIC 49763 Personnel UIC 43322 PSD MEMPHIS NIOC COLORADO Refer to the Cycle NAVADMIN for date ranges Active Duty w/Reserve Time-in-Rate Check: Time-in-Rate Check: High Year Tenure Check: TED: 07/01/2019 TED: 07/01/2019 SIPG: 0306 YYMM (-) ADSD: 12/03/2013 (-) TIR: 01/01/2016 YYMM (+) D\$PG: (-) SIPG: 0306 YYMM (-) LOS: 0507 YYMM (=) TIR: YYMM Yes No N/A Interim Clearance Met Yes 🔍 No N/A Citizenship Met Yes ○ No ● N/A Citizenship Waived Yes N/A for Exam Rate Q Lateral Conversion Yes N/A Q PRISE-R for Exam Rate Yes 🔍 No N/A Approved Rating Approved Path CWAY-PACT Designation ○Yes ○No ●N/A Status Q CWAY-Reenlistment Other Method of Advancement Q Force Management Initiatives Q 2 ESO Comments Candidate Comments Command Comments 4 3 View/Upload Attachments Save and Exit Save Cancel Route Print

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Produced by the Sea Warrior Program (PMW 240) Enterprise Change Management (ECM) Team

Route Sailors' Advancement Worksheets

Once a Worksheet is completed by the ESO it must be routed to the Sailor's Command ESO for further review and Sailor certification.



Other Method of Advancement Force Management Initiatives	<u>ି</u> ଦ୍
ESO Comments	
Candidate Comments Command Comments	li di
Save and Exit Save Cancel Route	Print View/Upload Attachments
2 Select Command ESO (or another Regional/ PSD/NOSC ESO) to route for additional review and Sailor certification	Route Advancement Worksheet 2 Select the role to route to: Command ESO OK Cancel Command ESO ESO

NOTE: The option to select and route all the worksheets in the Pending My Review queue at the same time is available. Click the Select All tab, then click the Route Worksheet(s) tab.

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Exa Cyr	m Permaner Duty UIC	nt Name	Present Grade	Present Rate	Eligibility Status	Exam UIC	Worksheet Status	Duty Status	Special Circumstance	Exam Serial Number	Award Points	РМА	Exam Date	ESO Comments Exist	Command Comments Exist	Candidate Comments Exist	Date/Time Received	# days in wrkFlow
24	62980		E05	PS2	Eligible	62980	Pending Command ESO Review	USN		00	4	3.8	0 03/07/2019	No	No	No	09/24/2018 2:41:03PM	4
243	62980		E05	PS2	Eligible	62980	Pending Command ESO Review	USN			3	3.8	0 03/07/2019	No	No	No	09/24/2018 11:54:06AM	4
243	62980		E05	HM2	Ineligible	62980	Pending Command ESO Review	USN			4	0.0	0 03/07/2019	No	No	No	09/24/2018 11:54:06AM	4
243	62980		E05	YN2	Ineligible	62980	Pending Command ESO Review	USN			7	0.0	0 03/07/2019	No	No	No	09/24/2018 11:54:06AM	4
243	62980		E05	YN2	Ineligible	62980	Pending Command ESO Review	USN			6	0.0	0 03/07/2019	No	No	No	09/24/2018 11:54:06AM	4
24	62980		E05	HM2	Ineligible	62980	Pending Command ESO Review	USN			4	0.0	0 03/07/2019	No	No	No	09/24/2018 11:54:06AM	4
243	62980		E05	EO2	Ineligible	62980	Pending Command ESO Review	USN			2	0.0	0 03/07/2019	No	No	No	09/24/2018 11:54:06AM	4
243	62980		E05	HM2	Ineligible	62980	Pending Command ESO Review	USN			ŧ	0.0	0 03/07/2019	No	No	No	09/24/2018 11:54:06AM	4
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243	62980		E05	YN2	Ineligible	62980	Pending Command ESO Review	USN			4	0.0	0 03/07/2019	No	No	No	09/24/2018 11:54:05AM	4
24	62980		E05	YN2	Ineligible	62980	Pending Command ESO Review	USN			2	0.0	0 03/07/2019	No	No	No	09/24/2018 11:54:05AM	4
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243	62980		E05	MA2	Ineligible	62980	Pending Command ESO Review	USN			2	0.0	0 03/07/2019	No	No	No	09/24/2018 11:54:03AM	4



Jan 2019

Verify and certify Sailors' Advancement Worksheets

Receive Sailor certified EAW from Command ESO



Certify the Worksheet - "I herby verify the information contained hereon and certify it to be correct."

I hereby verify the information c Final ESO Verification of Eligibil	ontained hereon and certify it to be correct.
ESO's Authorization	Member's Authorization
Certified to be correct:	Certified to be correct: X 1 Date
Save and Exit Save	Cancel Route Print View/Upload Attachments

NOTE: Clicking the "I herby verify the information contained hereon and certify it to be correct" checkbox displays the following message: "By clicking this box, you are certifying the member's worksheet data is correct. Continue?"

This action will close the worksheet for editing. If you wish to continue with this action, click Yes. Click No to continue editing the worksheet.

Acknowledge Worksheet data is correct—YES

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licking this box, you are certifying the men	nber's worksheet data is correct. Continue? (31300,38)	
action will close the worksheet for editing	If you wish to continue with this action, click Yes. Click No to continue editing the w	orkshe
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Produced by the Sea Warrior Program (PMW 240) Enterprise Change Management (ECM) Team

NSIPS

Create Enlisted Advancement Cycle Reports

Select Advancement in Rate Report link on EAW Home Dashboard

Pending My Review: 1383 There are no Worksheets pending Command review. Post Exam Administrative Comments You have no Post Exam Administrative Comments pending your review. You have no Post Exam Administrative Comments requiring your follow Create/View Post Exam Administrative Comments requiring your follow Create/View Post Exam Administrative Comments Print Bia Advancement Worksheet Search Advancement in Rate Report Advancement in Rate Report Creater Search Critteria. View the Report NOTE: The selected search critteria displays in a table with an icon in the upper righthand corner to download the report in Excel. The Excel Report can then then be Saved, Downloaded, and or Printed. Personalize Find I View All I First 1500
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Produced by the Sea Warrior Program (PMW 240) Enterprise Change Management (ECM) Team

EAW Frequently Asked Questions (FAQs)

Q1. How do Command ESOs retrieve, review, and route Sailor Worksheets when in disconnected operations (without connectivity to NSIPS web)?

A1. While in disconnected operations (without connectively to NSIPS web) Command ESOs should perform the following procedures:

1) Receive Sailor EAWs from PSD Afloat ESO via the Transaction Online Processing System (TOPS)

2) Print out hard copy of EAWs and distribute to Sailors and Command Reviewers for review

3) Update data (if required) and have Sailors wet sign the hardcopy

4) Forward signed hardcopy EAW via TOPS to the PSD Afloat ESO who will upload the signed EAW into NSIPS.

Q2. What should a Sailor do when there is incorrect data on the worksheet?

A2. Because Sailors cannot change worksheet data, they should annotate the discrepancy in the Candidate Comments block on the worksheet and route it to their Command ESO for further action. If supporting documentation is required, Sailors can upload documents via the Upload Attachment feature on the worksheet and route to their Command ESO.

Note: In some cases, the Command ESO will be able to directly correct the data. However, changing some data fields may require changing data in an authoritative Navy personnel system that is providing data to the EAW. In these cases, Sailors should coordinate with their Command Pay and Personnel Administrators to correct the data and/or submit an electronic Personnel Action Request (PAR)/1306 via My Record Web 1.0 on MyNavy Portal.

Q3. What happens if EAW data doesn't get corrected prior to exam?

A3. The day after the Exam the EAW is Closed (locked). Incorrect data will be sent to the Navy Enlisted Advancement System (NEAS), and then the Post Exam Comments (PEC) functionality will have to be used to make candidate record changes for that advancement cycle. Sailors and the chain of command should work PEC through their ESO.

Note: Changes made in NEAS via PEC functionality in NSIPS will not correct the authoritative data source.

Q4. Can EAW be locked without Sailor Certification?

A4. Yes, EAWs will be Closed (locked) after the exam regardless if any user ever looked at it. All worksheets, regardless of status, will be locked and sent to NEAS after administration dates (day after for AD, and at the end of the administration month (Feb/Aug) for SELRES).



Establishing NSIPS ESO User Accounts

A System Access Authorization Request (SAAR) must be completed to establish an EAW Command ESO account in NSIPS.

1) To begin the process, click on the New Users (NSIPS, CIMS, Web Ad Hoc) link under the System Access Authorization Request (SAAR) section on the NSIPS Homepage as shown below.





ESO – Active Component Select: "(NSIPS) – Active Customer Commands/Pay and Personnel Office" or

ESO – Reserve Component Select: "(NSIPS) – Reserve Customer Commands/Pay and Personnel Office"



Select EAW Role:

"Education Services Officer"

sse enter a Home Command. Next, select a SAAR Account Type and click th afe the SAAR Process.	e Submit butto
ase fill in the Required Fields	
Name * (Last, First Midde Command UIC * 2	
(NSIPS)-Active Customer Commands/Pay and Personnel Office	DETAILS
(NSIPS)-Reserve Customer Commands/Pay and Personnel Office	DETAILS
(NSIPS)-Web Adhoc	DETAILS
(NSIPS)-NSIPS Access Manager (NAM)	DETAILS
(ANO)-Acceptance and Oath of Office	DETAILS
O (NSW)-Naval Special Warfare	DETAILS
O (NRMS)-Navy Retention Monitoring System	DETAILS
O (CIMS)-Career Information Management System	DETAILS
O Command Level Access	DETAILS
O Corporate Level Access	DETAILS
(NSIPS)-Orders Request	DETAILS
CEDML Enhancement for Drill Management System	DETAILS

SAAR Initiate

cti	ve Customer Commands/Pay and Pe	rsonnel Office	
	Inquire Only	DETAILS	
	Pay Clerk	DETAILS	
	Personnel Clerk	DETAILS	
	Pay Supervisor	DETAILS	
	Personnel Supervisor	DETAILS	
	RTC Clerk	DETAILS	
	RTC Supervisor	DETAILS	
	Mobilization Clerk	DETAILS	
	Mobilization Supervisor	DETAILS	
	Reserve Unique Supervisor	DETAILS	
	Reserve Unique Clerk	DETAILS	
	Deputy Disbursing Officer	DETAILS	
	Fiscal Clerk	DETAILS	
	General Maintenance	DETAILS	
-	Education Services Officer	DETAILS	



Training & Help

Detailed step-by-step instructions for completing EAW ESO actions in NSIPS may be accessed via the EAW Job Performance Aid (JPA) link under the Training Section located on the NSIPS homepage.







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